

Imperial Oil is one of Canada's largest corporations and a leading member of the country's petroleum industry. The company is a major producer of crude oil and natural gas, Canada's largest petroleum refiner and a leading marketer with a coast-to-coast supply network that includes about 1,850 retail service stations.

Communications Associate – Communications Projects and Writing Support, Public Affairs

Calgary, AB

Reporting to the Integrated Communications Manager, you will apply your experience and expertise to effectively support and manage a variety of communications projects. This role will see you provide writing support for selected corporate publications as well as coordinate editorial content for internal and external electronic communications vehicles. You will be responsible for preparing other selected communications on behalf of senior management, including content for employee forums and the development of corporate videos, which will involve the creation of scripts and oversight of third-party vendors. Financial and corporate social responsibility writing would be considered an asset. This role will also require you to participate in crisis communications planning activities and provide communications support in the event of an emergency.

As an ideal candidate you will have a minimum of seven years' corporate writing, communications project management and crisis communication experience that is enhanced by a degree in journalism, communications or a related field. You are capable of communicating technical issues in a clear and concise manner and can exercise considerable judgment when responding to client demands. You must be able to present a strong portfolio of your work that demonstrates your diversity and skill as a writer.

To apply, please visit the **Experienced Professional Recruitment** section of our website at www.imperialoil.ca/careers and submit your resume by **September 17, 2010**.

Imperial Oil is committed to providing equitable treatment and equal opportunity to all individuals. In certain situations, Imperial Oil may also use your application to consider your suitability for other positions in the company and may also provide the information to its affiliates, including affiliates of Exxon Mobil Corporation, in connection with possible opportunities at those affiliates.

Applicants must be permanently eligible to work in Canada. Proof of eligibility may come in the form of a certified copy of a birth certificate, citizenship certificate or certificate of permanent residence. For applicants selected to be interviewed, pre-employment background screening will be required. We thank all those who apply; however, only those candidates selected for interviews will be contacted.

For more information about opportunities at Imperial Oil, visit our website at: www.imperialoil.ca.